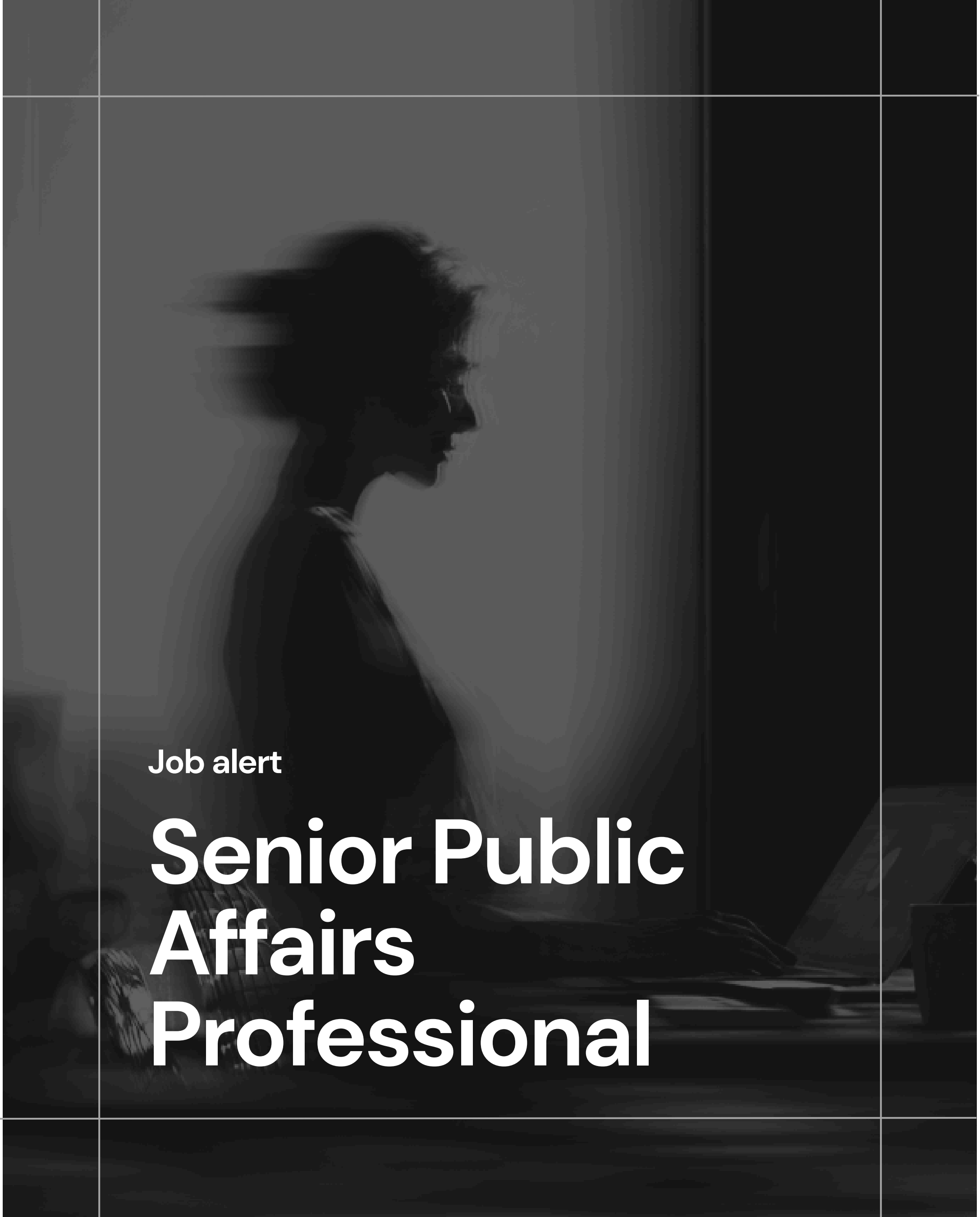

Job alert

Senior Public Affairs Professional

SustainablePublicAffairs

SENIOR PUBLIC AFFAIRS PROFESSIONAL

Job details

#SustainablePublicAffairs is looking for a senior public affairs professional to join its young and bright team and advice sustainable frontrunner clients that want to make an ambitious, positive impact on EU policies.

- Category: Full-time
- Location: Brussels

The ideal candidate embraces #SustainablePublicAffairs' mission to make the practices of sustainable frontrunners the norm for the rest of their industry.

This means you are a proactive, big-picture thinker, not afraid to have an opinion, and encourage your team members to express their views. You are able to offer creative solutions to complex issues while contributing to the growth of this young, fast-growing organisation. You enjoy contributing to the organisation and developing a team.

Your personal growth is only limited by yourself: we encourage a lot of autonomy to develop our existing portfolio of frontrunner clients but also broaden it, and we count on your out-of-the-box thinking and entrepreneurial spirit to make your client's narratives stand out from the crowd.

Your Role and Key Responsibilities

1. Client and Advisory:

- Provide strategic advice on EU public and regulatory affairs to a portfolio of sustainable frontrunner clients.
- Manage accounts and client relationships, including:
    - Managing day-to-day operations and work programmes independently; act as main point of contact for clients.
    - Anticipating and understanding what the client needs and translating this into unique strategies and narratives for existing and new EU policy files.
    - Developing and implementing impactful EU public affairs strategies, performing regular fitness checks, identifying threats and opportunities and how best to respond.
    - Providing supporting analysis for the drafting of position papers, briefings, speeches and presentations.
- Develop a good knowledge of current policy developments and how they are affecting our clients' business.
- Establish a strong network with policymakers, industry/trade associations, media, and others to raise the profile of clients' issues and solutions.

- Think outside of the box and propose creative solutions to ensure client objectives are reached.
- Think ahead: consider longer-term outlook on potential future workstreams and resources.

2. People Management:

- Mentor colleagues working on your client team in terms of content and deliverables, ensuring they have the skills they need to deliver quality work.
- Be the go-to person for team members to advise on day-to-day responsibilities and broader professional development.
- Safeguard the general wellbeing of colleagues, actively propose ideas to improve teamwork.

3. Support broader #SustainablePublicAffairs activities:

- Be a well-known name in your network for content expertise and expand this network through e.g. public speaking, publishing thought-leadership pieces, moderating events.
- Seek out new business leads and collaborate with management on business development activities such as proposal preparation, delivery and contract (re-)negotiations.
- Encourage and embody a collaborative, knowledge-sharing mindset.

Qualifications & Requirements

- University degree or equivalent.
- 5 to 7 years of public affairs work experience on EU policy, with an expertise and strong interest in energy, finance and/or climate policy files, managing a portfolio of clients.
- A solid knowledge of EU decision-making processes and the political and regulatory landscape within the EU.
- Excellent communication skills in English, both verbal and written; any additional European language will be considered as a plus.

  An analytical mind able to translate technical content into easily understandable summaries and recommendations, enjoying delving into the detail whilst seeing the big picture.

  Robust skills in managing stakeholder relationships and engaging at all levels effectively.
- A broad network within the EU environment.
- A proven track record of managing a team and individuals, mentoring, coaching and challenging them, contributing to their professional growth.

  A quick learner with a positive, highly efficient work attitude who can easily switch from working in a team to working independently, with the willingness and interest to work on a range of other topics.
- Hardworking, willing to go the extra mile, and quality-focused with a keen eye for detail.

- A kind person and a team player, contributing to the team spirit and keen to hang out with colleagues from time to time!

How to apply

Please send your CV and a short motivation to jobs@sustainablepublicaffairs.com at your earliest convenience. We will fill the position as soon as we identify the right candidate.

To be as inclusive as possible, we encourage you not to use pictures in your CV or cover letter.

About #SustainablePublicAffairs

#SustainablePublicAffairs is a first-of-its-kind public affairs agency with a mission to foster policy-driven growth for sustainable business cases. We are committed to working with those who go beyond current regulatory standards, conducting positive advocacy by raising EU ambition on climate, energy and the environment in order to incentivise a race to the top.

Our approach is certified by B Corp and we have been named the "Best sustainability-focused public affairs consultancy – Global" by Corporate Vision in the Global Business Awards 2023.

#SustainablePublicAffairs is proud to promote a diverse, inclusive, collaborative, and flexible working environment at our the Norrsken House: For more info, please see our Diversity & Inclusion Charter.